

WINDERMERE OAKS WATER SUPPLY CORPORATION

424 COVENTRY ROAD, SPICEWOOD, TX 78669

NOTICE OF OPEN MEETING

The Board of Directors of the **Windermere Oaks Water Supply Corporation**
Wednesday August 21, 2019 at 6:00pm

at the Windermere Oaks Pavilion, 103 Eaton Lan, Spicewood TX, 78669

For members needing access through the Windermere Oaks gate, a temporary gate code – 8900 – has been activated for your use.

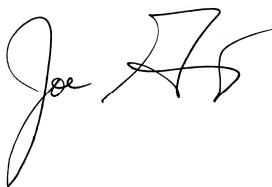
TAKE NOTICE THAT A MEETING OF THE ABOVE-REFERENCED BOARD OF DIRECTORS OF WINDERMERE OAKS WATER SUPPLY CORPORATION will commence at the time and location as noted above to consider and act by motion, resolution or otherwise upon any matter in connection with the subjects as listed below. This public meeting is being held pursuant to Texas Government Code § 551.001 et seq. All deliberations of the Board shall be made in Open Meeting unless made in Executive Session pursuant to Government Code, Chapter 551, Subchapter D to discuss an item listed below or under the specified agenda item for Executive Session. In the event of an Executive Session, no action will be taken by the Board until the Board has closed the Executive Session and returned to the noticed Open Meeting. All open and closed meetings shall be recorded if required in accordance with Government Code, Chapter 551, Subchapters B and E, respectively.

AGENDA:

1. Call to Order.
2. Roll call and determination of quorum.
3. Review, consider and take action to approve minutes of prior meetings.
 - a. July 10, 2019 Meeting
4. NAMING CONSIDERATION – Consideration of proposal for naming the water treatment facility.
5. CONFLICT OF INTEREST POLICY – After review of previous years' minutes, it has become apparent that a Board-ratified conflict of interest policy does not exist for WOWSC. Legal team has provided COI policy used by other water supply corporations, for review and approval.
6. EDUCATIONAL OPPORTUNITIES -- Discussion and possible action for Board member and/or contractor attendance at 2019 CoBank Rural Water Forum on September 19 in Bryan, Texas. The event is no-cost. Travel and meal expenses may be incurred. Topics include CCN and 1926(b) issues, employee retention, customer communications, and more.
7. ANNUAL MEETING – In response to a member describing discrepancies between bylaws and the recent practice for assigning dates for holding annual meetings, we will discuss plan for scheduling 2020 annual meeting.
8. CONSIDER BYLAW ISSUES CONCERNING ABSENCE OF BOARD MEMBER FROM MEETINGS – In view of WOWSC bylaw authorizing removal of Board member after three consecutive missed meetings, the Board will consider setting date for special meeting to discuss possible removal of Norman Morse from Board and discuss the process for seeking and appointing replacement.
9. MANAGER'S REPORT –
 - a. WATER TESTS – Update on lead and copper lab results; update on disinfection by-product test results.
 - b. INSURANCE FILING FOR PUMP BARGE – update on status of submission of claim for \$60,855.84 and corresponding action for FEMA Grant application.
 - c. TRWA ASSISTANCE – Status of inquiries to TRWA regarding whistle blower policy, review of financials and 5-year-plan.

- d. GENERATOR PURCHASE UPDATE– After approving purchase at July meeting, manager will provide update on contract, deposit, schedule.
 - e. MEMBER REQUEST -- Consideration of member request for \$1500 payment for reimbursement of grinder pump replacement due to alleged deadhead incident in June.
 - f. COST ESTIMATES FOR PRE-TREATMENT FACILITY -- Progress on development of cost estimates for 5-year plan projects.
 - g. 2020 BUDGET -- Appointment of Budget Committee is needed for 2020 budget development, for possible consideration at October meeting.
10. EFFLUENT WATER AGREEMENT WITH SPICEWOOD AIRPORT PILOTS ASSOCIATION – Consideration of contract, after review by legal, for agreement with SAPA for provision of effluent water for its grass runway. The addition of an effluent water field will come at no cost to WOWSC, in view of increased number of taps and regulators' history of requiring larger dispersal fields.
 11. FINANCIAL REPORT – Treasurer Mike Nelson to discuss monthly financial reports.
 12. LOAN OFFER FROM COBANK– Review, consider and take action to approve loan offer to pay-off balloon note, pay for generator, and have standby funds available for five-year plan improvements.
 13. INSTITUTE NEW POLICY FOR MONTHLY TIME LIMITS ON PUBLIC INFORMATION ACT REQUESTS – In view of multiple Public Information Act requests submitted to WOWSC and the time and costs involved in responding, the Texas Public Information Act allows certain limitations. The Board will consider guidance from legal counsel and possibly act to establish a 15-hour monthly time limitation for a requestor in a one-month period.
 14. PUBLIC INFORMATION OFFICER RECAP– Update from Public Information Officer on number of inquiries received, number of requested items in requests, types of information being requested, and hours spent per request since instituting the 36-hour yearly limit.
 15. CLARIFICATIONS ON PROCESSES AT WOWSC – The Board will offer clarifying comments to concerns raised by a member in an email circulated to the neighborhood. The topics include status of letter sent approved January 12, use of WSC funds for legal expenses, considerations for fulfilling public information act requests, assertions in affidavit, and compensation for services related to PIA fulfillment, as well as other subjects contained in the email.
 16. Comments from citizens and members who have signed sign-up sheet to speak (3-minute limit per person).¹
 17. New business and discussion and possible action on agenda for next meeting.¹
 18. Set date, time, and place for next meeting.
 19. Adjourn.

The undersigned certifies that this notice has been duly and properly posted at least 72 (seventy-two) hours preceding the scheduled meeting in a place accessible to the public at all times, at the corporation's office located at 424 Coventry, Spicewood, Texas 78669, and this notice has been provided to the Burnet County Clerk or on the corporation's Internet Web site for posting at least 72 (seventy-two) hours preceding the scheduled meeting pursuant to Section 551.054, Texas Government Code.



Joe Gimenez, Board President

¹ The Board is not allowed to take action on any subject presented that is not on the agenda, nor is the Board required to provide a response; any substantive consideration and action by the Board will be conducted under a specific item on a future agenda.