

# WINDERMERE OAKS WATER SUPPLY CORPORATION

424 COVENTRY ROAD, SPICEWOOD, TX 78669

## NOTICE OF REGULAR BOARD MEETING

The Board of Directors of the **Windermere Oaks Water Supply Corporation**  
**Thursday December 19, 2019 at 6:00 p.m.**  
at the Spicewood Community Center, 7901 Co Rd 404, Spicewood TX, 78669

**TAKE NOTICE THAT A MEETING OF THE ABOVE-REFERENCED BOARD OF DIRECTORS OF WINDERMERE OAKS WATER SUPPLY CORPORATION** will commence at the time and location as noted above to consider and act by motion, resolution or otherwise upon any matter in connection with the subjects as listed below. This public meeting is being held pursuant to Texas Government Code § 551.001 et seq. All deliberations of the Board shall be made in Open Meeting unless made in Executive Session pursuant to Government Code, Chapter 551, Subchapter D to discuss an item listed below or under the specified agenda item for Executive Session. In the event of an Executive Session, no action will be taken by the Board until the Board has closed the Executive Session and returned to the noticed Open Meeting. All open and closed meetings shall be recorded if required in accordance with Government Code, Chapter 551, Subchapters B and E, respectively. Members who desire to address the Board regarding an item on the agenda during an open meeting may do so before consideration of the item by the Board during the public comment portion of the agenda. All public comments shall be subject to the Public Comment Policy adopted by the Board on November 20, 2019.

### **AGENDA:**


- 1) Call to Order.
- 2) Roll call.
- 3) Comments from citizens and members who have signed sign-up sheet to speak (3-minute limit per person).<sup>1</sup>
- 4) Review, consider and take action to approve minutes of prior meetings:
  - a) October 9, 2019
  - b) October 26, 2019
  - c) November 14, 2019
  - d) November 20, 2019
  - e) December 14, 2019
- 5) RECALL PETITION REPORT – Review results of independent election auditor and ratify as needed.
- 6) MANAGER’S REPORT –
  - a) INSTALLATION OF GENERATOR – Update on timeline for completion of installation, including concrete slab, electrical work, possibility of service disruption and options to mitigate.
  - b) PRE-TREATMENT FACILITY – Update on any new bids and plans.
  - c) SEWER PERMIT RENEWAL – Update on status.
  - d) REVIEW OF TEXT MESSAGING ALERT SYSTEM – Update on question member had regarding why she did not receive text messages about boil notice in November.
  - e) INSURANCE RENEWAL – Update on changes presented by insurance company in latest renewal correspondence and discuss D&O insurance coverage.
  - f) TRWA RATE ANALYSIS – Update on TRWA availability for rate analysis.

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<sup>1</sup> The Board is not allowed to take action on any subject presented that is not on the agenda, nor is the Board required to provide a response; any substantive consideration and action by the Board will be conducted under a specific item on a future agenda.

- 7) DIRECTOR ELECTION PROCEDURES – Board will consider and take action on the following regarding election of directors for 2020 Board members for Place 4 and Place 5.
  - a) Determination of whether any candidates are unopposed, whether any director position did not receive candidate applications, and, as applicable, adoption of a resolution declaring any unopposed candidates elected, any director positions without candidates vacant, and direct that resolution be posted.
  - b) Finalize and approve the notice and agenda for 2.1.2020 member meeting.
- 8) PUBLIC INFORMATION OFFICERS REPORT - Review and adopt PIO report presented to membership at December 14 meeting.
- 9) LCRA GRANT - Review draft press release for LCRA conservation project grant award, make edits as necessary and take action to approve for release by LCRA.
- 10) FINANCIAL REPORT – The Treasurer will provide overview of previous month’s financial report and present expense report(s) for approval.
- 11) CONSIDERATION AND POSSIBLE ACTION ON BUDGET FOR 2020 – The budget committee will present for adoption a budget for next fiscal year.
- 12) REVIEW OF MEMBER COMMUNICATION – The Board will consider and take possible action regarding correspondence to membership to summarize present and ongoing challenges facing the WOWSC, the corresponding significant expense of WOWSC funds, and how all the above may impact members individually.
- 13) Executive Session under Texas Government Code § 551.071(1) and (2) regarding:
  - a) Jay Grissom Letter to WOWSC advising of intent to take issues to small claims court.
  - b) Ffrench, et al., Intervenor-plaintiffs and Double F Hangar Operations, LLC, et al. v. Friendship Homes & Hangars, LLC, Windermere Oaks WSC, et al., Cause No. 48292, 33<sup>rd</sup> Jud. Dist., Burnet County Dist. Ct.; and
  - c) Discuss legal issues related to notice, ballots and communications regarding recall petition procedures sent by non-Board Members and legal remedies necessary to implement applicable procedures.
- 14) Consideration and possible action on items discussed in Executive Session.
- 15) Consideration and possible action on establishing business hours and holiday schedule for WOWSC.
- 16) Per member request, update on Request for Attorney General Opinion RQ-0313-KP regarding the authority of a political subdivision to regulate public comment sessions during open meetings under Government Code section 551.007 submitted by Blanco County Attorney.
- 17) New business and discussion and possible action on agenda for next meeting.<sup>1</sup>
- 18) Set date, time, and place for next meeting.
- 19) Adjourn.

The undersigned certifies that this notice has been duly and properly posted at least 72 (seventy-two) hours preceding the scheduled meeting in a place accessible to the public at all times, at the corporation’s office located at 424 Coventry, Spicewood, Texas 78669, and this notice has been provided to the Burnet County Clerk or on the corporation’s Internet Web site for posting at least 72 (seventy-two) hours preceding the scheduled meeting pursuant to Section 551.054, Texas Government Code.



Joe Gimenez, Board President