



4301 Westbank Drive, Suite B-130
 Austin, Texas 78746
 Phone: 512-614-0901

INVOICE

Invoice # 11110
 Date: 11/05/2024

Windermere Oaks Water Supply Corporation
 424 Coventry Rd.
 Spicewood, Texas 78669

0100 - Windermere Oaks WSC - General

Date	Attorney	Description	Quantity	Total
10/01/2024	YAL	Research August 24 Board meeting .	0.30	\$49.50
10/01/2024	EAH	Review Corporation's tariff and membership contracts related to standby fees; identify the applicable statutes related to standby fees; confer with E. Selvera on strategy for addressing member's concerns about standby fees.	1.30	\$195.00
10/02/2024	EAH	Review Corporation's tariff and membership contracts related to standby fees and identify where revisions are needed; confer with E. Selvera on strategy for addressing member's concerns about standby fees.	1.50	\$225.00
10/04/2024	YAL	Draft the October 7 agenda and update the file.	0.30	\$49.50
10/04/2024	JJC	Work regarding special meeting with board.	0.40	\$170.00
10/07/2024	JJC	Receive and review correspondence from P. Flunker; receive and review correspondence from J. Walker.	0.30	\$127.50
10/08/2024	YAL	Meeting with E. Selvera regarding P. Flunker email on October agenda.	0.30	\$49.50
10/08/2024	JJC	Receive and review correspondence from D. Flunker; prepare for board meeting; attend board meeting.	3.90	\$1,657.50
10/09/2024	YAL	Emails with Directors regarding October 15 meeting date.	0.10	\$16.50
10/14/2024	EAH	Complete Standby Fee analysis.	3.00	\$600.00
10/15/2024	YAL	Update the monthly Board meeting date per website.	0.20	\$33.00
10/16/2024	YAL	Emails to the Directors regarding the October 22 agenda; receive and review the October 22 agenda and update the file.	0.30	\$49.50
10/16/2024	JMS	Review and revise meeting agenda for October 22.	0.20	\$37.00

10/18/2024	YAL	Finalize the October 22 agenda and email to Directors; telephone call with J. Walker regarding October 22 agenda and revise same; review July 16 meeting video.	1.40	\$231.00
10/18/2024	KANC	Work on meeting issues.	0.30	\$127.50
10/18/2024	MLP	Review and revise October 22, 2024 agenda; teleconference with J. Walker regarding October 22, 2024 agenda; review orders in PUC Docket Nos. 56167 and 55454; review file for compliance items; research Government Code and review Attorney General's Open Meetings Act handbook, prepare correspondences to Board regarding October 22, 2024 agenda.	6.80	\$1,071.00
10/21/2024	YAL	Research and obtain the October 24 agenda and update the file.	0.10	\$16.50
10/21/2024	JMS	Attention regarding agenda for October meeting.	0.10	\$18.50
10/24/2024	ERS	Email from and to J. Walker regarding rate application process.	0.40	\$130.00
10/28/2024	ERS	Telephone call with J. Walker.	0.80	\$260.00
10/29/2024	ERS	Telephone call with J. Walker	0.10	\$32.50
10/29/2024	ERS	Email from and to J. Walker regarding customer theft of water.	0.60	\$195.00
10/29/2024	JJC	Work regarding pending issues.	0.30	\$127.50
10/30/2024	JJC	Work regarding pending issues.	0.30	\$127.50
10/31/2024	YAL	Emails with J. Walker regarding November agenda, receive and review same, and update the file; finalize the November 5 agenda and email same to J. Walker.	0.60	\$99.00
10/31/2024	JJC	Review and revise November special meeting agenda.	0.30	\$127.50
Line Item Discount Subtotal				-\$497.00

Time Keeper	Quantity	Rate	Discount	Total
John Carlton	5.5	\$425.00	-	\$2,337.50
Kelli Carlton	0.3	\$425.00	-	\$127.50
Elizabeth Humpal	5.8	\$200.00	-\$140.00	\$1,020.00
Michael Parsons	6.8	\$210.00	-\$357.00	\$1,071.00
Jennifer Schein	0.3	\$185.00	-	\$55.50
Erin Selvera	1.9	\$325.00	-	\$617.50
Yolanda Lara	3.6	\$165.00	-	\$594.00
Subtotal				\$5,823.00

0101 - Windermere Oaks WSC - Special Projects

Date	Attorney	Description	Quantity	Total
10/02/2024	YAL	Receive and review correspondence from USI Insurance Services and update the file.	0.10	\$16.50
10/03/2024	JJC	Teleconference with M. Lander regarding temporary manager petition; work regarding same.	0.50	\$212.50
10/03/2024	YAL	Receive and review emails regarding PUC open records request and create subfile.	0.20	\$33.00
10/04/2024	YAL	Research and obtain pleadings for Docket No. 57065, download pleadings, calendar deadlines, and update the file; create subfile for emails from M. Lander and update the file.	0.50	\$82.50
10/04/2024	JMS	Attention regarding and review of draft special meeting agenda.	0.20	\$37.00
10/09/2024	YAL	Research and draft letter to M. Lander in Docket No. 57065.	0.40	\$66.00
10/10/2024	ERS	Telephone call with J. Walker regarding Petition for Temporary Manager.	0.90	\$292.50
10/11/2024	YAL	Finalize the letter to M. Lander, update the file, and efile with the Public Utilities Commission.	0.50	\$82.50
10/11/2024	EAH	Begin drafting Standby Fee analysis; confer with E. Selvera on direction of analysis.	2.70	\$540.00
10/11/2024	ERS	Revise letter to Commission, Telephone call with J. Walker regarding hearing	0.80	\$260.00
10/16/2024	YAL	Receive and review the Notice of Hearing for Docket No. 57065 and forward same to Directors.	0.20	\$33.00
10/18/2024	YAL	Receive and review 2023 Form 990 from S. Miller along with additional emails regarding same and update the file.	0.20	\$33.00
10/18/2024	JMS	Review correspondence from B. Garceau regarding corporation record keeping; email to B. Garceau.	0.10	\$18.50
10/28/2024	KANC	Work on PIA request issue.	0.20	\$85.00
10/29/2024	JMS	Attention and discussion regarding statutory requirements applicable to open meetings.	0.20	\$37.00
10/30/2024	ERS	Email from J. Walker regarding real estate contract; review documents; telephone call with C. Van Eman and J. Walker.	4.50	\$1,462.50
10/30/2024	YAL	Receive and review correspondence from USI Insurance, update the file, and email to Directors; receive and review documents for the 6.72 acre property sale and update the file.	0.30	\$49.50

10/30/2024	JMS	Review contract for sale of 6.72 acre property, including financing addendum.	1.20	\$222.00
10/31/2024	ERS	Confer with J. Schein regarding review of revised real estate contract; finish review of revised agreement; emails from and to J. Walker regarding agenda and executive session.	2.60	\$845.00
10/31/2024	YAL	Receive and review the seller's counter contract, Exhibit A, and Exhibit B to the contract for 6.72 acres and update the file.	0.20	\$33.00
10/31/2024	JMS	Review revised agreement proposed for sale of 6.72 acre property; attention and discussion regarding special board meeting; review draft November 5 agenda; conduct research regarding confidentiality and the Public Information Act.	1.80	\$333.00

Time Keeper	Quantity	Rate	Total
John Carlton	0.5	\$425.00	\$212.50
Kelli Carlton	0.2	\$425.00	\$85.00
Elizabeth Humpal	2.7	\$200.00	\$540.00
Jennifer Schein	3.5	\$185.00	\$647.50
Erin Selvera	8.8	\$325.00	\$2,860.00
Yolanda Lara	2.6	\$165.00	\$429.00
		Subtotal	\$4,774.00

0106 - Windermere Oaks WSC - PIA Requests

Date	Attorney	Description	Quantity	Total
10/01/2024	JMS	Review correspondence received from D. Flunker; email to J. Walker and B. Garceau; work regarding Public Information Act request received from D. Flunker September 29; draft responsive correspondence to D. Flunker regarding same; email to J. Walker and B. Garceau.	0.50	\$92.50
10/14/2024	JMS	Review Public Information Act request received from D. Flunker; work regarding response to same; email to B. Garceau.	0.40	\$74.00
10/15/2024	YAL	Research regarding the Public Information Request from D. Flunker.	0.20	\$33.00
10/15/2024	JMS	Work regarding Public Information Act request received October 14 from D. Flunker.	0.20	\$37.00
10/16/2024	JMS	Attention regarding Public Information Act request from D. Flunker;	1.90	\$351.50

		email to J. Walker; review correspondence from Attorney General regarding Public Information Act complaint from D. Flunker; email to J. Walker, B. Garceau, and S. Miller; review requirements regarding records of open meetings and communicate same to J. Walker, B. Garceau, and S. Miller via email.		
10/16/2024	YAL	Calendar deadline to respond to Attorney General complaint received October 16 and update the file.	0.10	\$16.50
10/17/2024	JMS	Brief attention regarding Public Information Act request received from D. Flunker October 14.	0.10	\$18.50
10/18/2024	JMS	Further attention regarding Public Information Act request from D. Flunker on October 14; email to R. Ffrench; work regarding response to Attorney General complaint letter dated October 16.	0.60	\$111.00
10/21/2024	JMS	Attention and discussion regarding October 14 Public Information Act request from D. Flunker; draft correspondence to D. Flunker regarding October 1 Public Information Act request; email to D. Flunker; email to J. Walker, B. Garceau, and S. Miller.	0.30	\$55.50
10/21/2024	JJC	Work regarding D. Flunker request.	0.20	\$85.00
10/24/2024	JMS	Continue work regarding response to Attorney General complaint letter filed by D. Flunker.	0.20	\$37.00
10/28/2024	JMS	Continue work regarding response to D. Flunker Attorney General complaint on August 21 Public Information Act request; draft correspondence to D. Flunker regarding same; review Public Information Act request received October 28 from J. Gimenez and begin work regarding same; email to J. Walker, B. Garceau, and S. Miller; draft correspondence to D. Flunker regarding October 14 Public Information Act request; email to D. Flunker; email to J. Walker and B. Garceau.	4.70	\$869.50
10/29/2024	JMS	Review correspondence regarding Public Information Act requests received from D. Flunker; email to J. Walker, B. Garceau, and S. Miller; continue work regarding response to Attorney General letter regarding complaint filed by D. Flunker; email to J. Walker; email to S. Miller; continue drafting correspondence to D. Flunker regarding August 21 Public Information Act request; email to D. Flunker; email to J. Walker and B. Garceau.	3.60	\$666.00
10/30/2024	JMS	Emails to S. Miller regarding response to Attorney General letter on D. Flunker Public Information Act complaint; continue drafting same; draft supplemental correspondence to D. Flunker; email to D. Flunker; email to S. Miller and B. Garceau; finalize and compile exhibits to Attorney General response regarding Public Information Act complaint by D. Flunker; review Public Information Act request received October 30 from D. Flunker.	2.60	\$481.00
10/30/2024	KEH	Office conference regarding scope of work to be completed and transmit response to Attorney General as requested.	0.20	\$35.00

Time Keeper	Quantity	Rate	Total
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John Carlton	0.2	\$425.00	\$85.00
Jennifer Schein	15.1	\$185.00	\$2,793.50
Katy Hennings	0.2	\$175.00	\$35.00
Yolanda Lara	0.3	\$165.00	\$49.50
		Subtotal	\$2,963.00

0107 - Windermere Oaks WSC - IRS Examination

Date	Attorney	Description	Quantity	Total
10/28/2024	JMS	Review and discuss correspondence and attachments from J. Gimenez regarding IRS inquiry.	0.20	\$37.00
10/28/2024	YAL	Receive and review the Lloyd Gosselink 2022 1099 and update the file.	0.10	\$16.50
10/31/2024	YAL	Research regarding G. Burriss letter requesting records.	0.20	\$33.00

Time Keeper	Quantity	Rate	Total
Jennifer Schein	0.2	\$185.00	\$37.00
Yolanda Lara	0.3	\$165.00	\$49.50
		Subtotal	\$86.50

0102 - PUC Docket 55454 and Compliance Docket 56167

Date	Attorney	Description	Quantity	Total
10/01/2024	YAL	Revise and update the bylaws submission letter, update the file, and efile the Resolution Regarding Proposed Bylaws with the Public Utilities Commission.	0.10	\$17.50
10/03/2024	YAL	Revise the Submission letter for the Proposed Revised Bylaws, update the file, efile with the public Utilities Commission, and email copy to client; obtain pleadings filed in the docket and update calendar deadlines and file; research and gather information for pending compliance items and deadlines.	1.80	\$315.00
10/03/2024	ERS	Review and revise draft letter and filing of proposed revised bylaws; telephone conversation with J. Walker; telephone call with	5.40	\$1,836.00

		M. Lander regarding petition for temporary manager; emails to and from M. Lander regarding same; email from J. Walker regarding public information act request; confer with J. Carlton regarding public information act request and Commission's failure to serve counsel; email to Board regarding communications with M. Lander; review Petition and all orders in Docket No. 57065 send email to board regarding deadlines.		
10/04/2024	YAL	Additional research into deadlines for compliance items.	2.20	\$385.00
10/04/2024	ERS	Analyze Petition filed by Commission, confer with J. Carlton regarding associated legal issues; revise draft agenda and send email to board for special called meeting; telephone call with J. Walker regarding meeting.	4.80	\$1,632.00
10/04/2024	MLP	Review file for deadlines, timelines, work completed, and provide summary.	1.20	\$330.00
10/04/2024	JJC	Teleconference with M. Lander; work regarding compliance issues.	0.50	\$262.50
10/18/2024	YAL	Research regarding compliance filing deadlines; draft Class D Report cover letter and update the file.	1.20	\$210.00
Line Item Discount Subtotal				-\$612.00

Time Keeper	Quantity	Rate	Discount	Total
John Carlton	0.5	\$525.00	-	\$262.50
Michael Parsons	1.2	\$275.00	-	\$330.00
Erin Selvera	10.2	\$400.00	-\$612.00	\$3,468.00
Yolanda Lara	5.3	\$175.00	-	\$927.50
Subtotal				\$4,988.00

0103 - PUC Docket 55840 - CCN Amendment

Date	Attorney	Description	Quantity	Total
10/01/2024	MLP	Continue researching notice requirements; draft response to Order No. 13.	4.20	\$924.00
10/03/2024	ERS	Review draft letter to PUC regarding CCN Amendment application notice.	0.40	\$160.00
10/03/2024	MLP	Review and revise response to Order No. 13.	1.30	\$286.00
10/04/2024	YAL	Review and revise affidavits for proof of notices to systems and update the file.	1.60	\$280.00

10/04/2024	MLP	Review and revise affidavits of notice sent to individuals or entities requiring individual notice and send to J. Walker to be completed; review file for deadlines, timelines, work completed, and provide summary.	3.80	\$836.00
10/08/2024	MLP	Review supplemental affidavits for notice; organize documents and file supplemental proof of notice.	2.30	\$506.00
10/08/2024	MLP	Review documents for Requests for Information; draft response to Requests for Information	5.20	\$1,144.00
10/09/2024	YAL	Revise and finalize the Compelled Responses to Intervenor Members' First Request for Information, update the file, efile same with the Public Utilities Commission, and email courtesy copy to client and parties of record.	0.70	\$122.50
10/09/2024	MLP	Review and revise compelled responses to Requests for Information; email correspondence and teleconference with J. Walker regarding same; review tariff; finish reviewing documents provided and organize reports for filing.	5.30	\$1,166.00
10/11/2024	YAL	Email from Members of WOWSC sending Motion to Dismiss, review and update file with same.	0.10	\$17.50
10/11/2024	MLP	Review Intervenor Members' Motion to Dismiss; research procedural rules for motions to dismiss and reasons for dismissal.	2.70	\$594.00
10/14/2024	YAL	Review Commission Staff's Third Set of Requests for Information and update the file.	0.20	\$35.00
10/14/2024	MLP	Review staff's 3rd requests for information.	0.20	\$55.00
10/23/2024	MLP	Review TCEQ notice of violations; review intervenors' motion to dismiss and issues with responses to Requests for Information and what responses need supplementing.	3.20	\$704.00
10/24/2024	MLP	Continue reviewing intervenors' motion to dismiss and issues with responses to requests for information and what responses need supplementing; draft supplemental response to intervenor members' 1st Request for Information and send to B. Garceau and L. Cantrell for sponsorship of responses.	5.20	\$1,144.00
10/25/2024	YAL	Research and draft the Response to Intervenor's Motion to Dismiss; research and draft the Response to Commission Staff's Third Requests for Information and update the file.	1.40	\$245.00
10/25/2024	ERS	Review of discovery supplementation.	0.20	\$80.00
10/25/2024	MLP	Review and revise supplemental responses to intervenor members' 1st Request for Information; prepare correspondence to B. Garceau, L. Cantrell, and J. Walker to obtain necessary documents and approval for sponsorship of responses; review and redact documents; file supplemental responses; research motion to dismiss within PUC; begin organizing thoughts and structure for response to motion to dismiss.	6.30	\$1,212.75
10/28/2024	YAL	Continue to draft the Response to Staff's Third Requests for Information and update the file.	0.20	\$35.00

10/28/2024	MLP	Continue organizing thoughts and structure for response to motion to dismiss; outline response; begin drafting response; continue researching motions to dismiss within PUC and apply to process.	8.20	\$1,127.50
10/29/2024	MLP	Continue drafting response to motion to dismiss; continue reviewing Texas Administrative Code; continue reviewing motion to dismiss and other documents cited in response.	7.20	\$990.00
10/30/2024	MLP	Finish drafting response to motion to dismiss and prepare it for editing and review.	0.90	\$247.50
10/30/2024	JJC	Review and comment on response to Motion to Dismiss.	0.80	\$420.00
10/31/2024	MLP	Review and revise response to motion to dismiss; finalize and file response.	4.20	\$577.50
Line Item Discount Subtotal				-\$5,040.75

Time Keeper	Quantity	Rate	Discount	Total
John Carlton	0.8	\$525.00	-	\$420.00
Michael Parsons	60.2	\$275.00	-\$5,040.75	\$11,514.25
Erin Selvera	0.6	\$400.00	-	\$240.00
Yolanda Lara	4.2	\$175.00	-	\$735.00
Subtotal				\$12,909.25

0105 - PUC Docket 56727 - Refunds from Docket 50788

Date	Attorney	Description	Quantity	Total
10/04/2024	MLP	Review file for deadlines, timelines, work completed, and provide summary.	0.80	\$220.00
10/15/2024	YAL	Receive and review Order No. 6, calendar deadline, and email to the Directors.	0.40	\$70.00

Time Keeper	Quantity	Rate	Total
Michael Parsons	0.8	\$275.00	\$220.00
Yolanda Lara	0.4	\$175.00	\$70.00
Subtotal			\$290.00

Subtotal **\$31,833.75**
Total **\$31,833.75**

Statement of Account

Outstanding Balance New Charges Payments Received **Total Amount Outstanding**
 (\$8,350.00 + \$31,833.75) - (\$0.00) = **\$40,183.75**

Detailed Statement of Account

Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
11042	10/02/2024	\$8,350.00	\$0.00	\$8,350.00

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
11110	11/05/2024	\$31,833.75	\$0.00	\$31,833.75
Outstanding Balance				\$40,183.75
Total Amount Outstanding				\$40,183.75

Please make all amounts payable to: The Carlton Law Firm, P.L.L.C., and please note our address:

The Carlton Law Firm, P.L.L.C.
4301 Westbank Drive, Suite B-130
Austin, Texas 78746

Payment is due upon receipt. Please include invoice numbers as an additional reference so we may accurately identify and apply your payment. Thank you!