



4301 Westbank Drive, Suite B-130  
 Austin, Texas 78746  
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# INVOICE

Invoice # 10424  
 Date: 05/03/2024

Windermere Oaks Water Supply Corporation  
 424 Coventry Rd.  
 Spicewood, Texas 78669

## 0100 - Windermere Oaks WSC - General

Date	Attorney	Description	Quantity	Total
04/02/2024	YAL	Meeting with E. Selvera regarding District meeting minutes and agendas.	0.80	\$132.00
04/03/2024	YAL	Create master documents list; draft letter to Lloyd Gosselink requesting client files.	0.70	\$115.50
04/04/2024	YAL	Draft letter to G. Burris requesting District files.	0.20	\$33.00
04/05/2024	YAL	Emails with L. Cantrell regarding past years agendas; receive and review Board members terms and update the file.	0.20	\$33.00
04/10/2024	YAL	Receive and review termination letter from L. Gosselink and update the file; review and additional revision to the letter to L. Gosselink.	0.20	\$33.00
04/10/2024	ERS	Review and revise letter to Lloyd Gosselink regarding transfer of documents.	0.20	\$65.00
04/11/2024	YAL	Email the letter requesting files to L. Gosselink.	0.10	\$16.50
04/12/2024	ERS	Review correspondence regarding pending open records requests. voicemail to J. Walker regarding pending open records requests; follow up call with same.	0.90	\$292.50
04/15/2024	YAL	Draft letter requesting files for Enoch Kever and Shidlofsky Law Firms and research for same.	0.40	\$66.00
04/17/2024	YAL	Finalize and email letter requesting files to D. Skelley; email from J. Walker with Water Supply Corporation budget and Rate Exhibit, catalogue and update the file.	0.10	\$16.50
04/19/2024	JJC	Work regarding status of pending projects.	0.40	\$170.00
04/22/2024	YAL	Meeting with E. Selvera regarding letters requesting files from previous law firms; email to D. Skelley regarding Enoch Kever point of contact for letter requesting files and update letter with	0.30	\$49.50

		information provided.		
04/23/2024	YAL	Revise and finalize the letter to Enoch Keever and email same to S. O'Brien.	0.20	\$33.00
04/23/2024	JJC	Teleconference with J. Mauldin and J. de la Fuente regarding file transfer.	0.60	\$255.00
04/29/2024	JJC	Work regarding status of projects.	0.20	\$85.00
04/29/2024	YAL	Meeting with E. Selvera regarding May and June monthly meeting items to address.	0.40	\$66.00

Time Keeper	Quantity	Rate	Total
John Carlton	1.2	\$425.00	\$510.00
Erin Selvera	1.1	\$325.00	\$357.50
Yolanda Lara	3.6	\$165.00	\$594.00
		<b>Subtotal</b>	<b>\$1,461.50</b>

## 0101 - Windermere Oaks WSC - Special Projects

Date	Attorney	Description	Quantity	Total
04/04/2024	YAL	Draft memo on special meeting process.	1.20	\$198.00
04/04/2024	JMS	Review draft correspondence regarding request of files from past legal counsel.	0.10	\$18.50
04/05/2024	YAL	Meeting with E. Selvera regarding special meeting requirements.	0.70	\$115.50
04/05/2024	ERS	Review Special Meeting.	0.60	\$195.00
04/08/2024	YAL	Research records management requirements.	0.20	\$33.00
04/10/2024	YAL	Telephone call with G. Burris regarding document delivery and email regarding same.	0.20	\$33.00
04/19/2024	YAL	Create list of projects and deadlines.	0.20	\$33.00
04/22/2024	YAL	Research and draft Resolution Establishing Records Management Program.	0.50	\$82.50
04/29/2024	ERS	Telephone call with J. Walker regarding recommendation for real estate appraiser if Board considers sale of property.	0.10	\$32.50
04/30/2024	ERS	Email to J. Walker regarding potential appraiser contact.	0.10	\$32.50

Time Keeper	Quantity	Rate	Total
Jennifer Schein	0.1	\$185.00	\$18.50
Erin Selvera	0.8	\$325.00	\$260.00
Yolanda Lara	3.0	\$165.00	\$495.00
		<b>Subtotal</b>	<b>\$773.50</b>

## 0106 - Windermere Oaks WSC - PIA Requests

Date	Attorney	Description	Quantity	Total
04/01/2024	JMS	Conduct additional research regarding the public information act; email to J. Walker; draft response letter to D. Flunker regarding March 18, 2024 public information act request; draft response letter to D. Flunker regarding December 20, 2023 public information act request; email to D. Flunker; email to J. Walker.	4.20	\$777.00
04/01/2024	ERS	Review draft response to Public Information Act request from D. Flunker; evaluate need for request for clarification and information from temporary custodians of record.	1.60	\$520.00
04/02/2024	ERS	Review documents sent to D. Flunker in response to Public Information Act Request; analyze timeline and actions needed for member meeting and compliance deadlines; telephone call with J. Walker regarding same	4.80	\$1,560.00
04/02/2024	JMS	Discussion regarding strategy for public information act requests and compliance; continue work regarding pending public information act requests; research and compile information regarding history and background of Water Supply Corporation; emails to J. Walker; phone conference with J. Walker; complete work regarding response to December 20 public information request; email same to D. Flunker; email to J. Walker.	4.50	\$832.50
04/02/2024	YAL	Receive and review responsive documents to the December 20, 2023 open records request and update the file.	1.90	\$313.50
04/03/2024	JMS	Continue work regarding public information requests received; conduct research regarding temporary custodians under the public information act; email to J. Walker; email to R. Schafer; email to J. Neumann; email to R. Ffrench; phone call to Attorney General's office regarding public information act complaint filed.	2.00	\$370.00
04/04/2024	JMS	Phone call with Attorney General's office regarding pending complaints; review information received.	0.20	\$37.00
04/04/2024	YAL	Receive and review information regarding the P. Flunker May 22, 2023 Attorney General complaint and update the file.	0.20	\$33.00

04/05/2024	JMS	Draft correspondence to D. Flunker regarding March 18 public information request; compile responsive information and email same to D. Flunker; email to J. Walker.	0.50	\$92.50
04/08/2024	JMS	Attention regarding pending public information requests and responsive information; emails to F. Reilly; email to G. Burris.	0.70	\$129.50
04/10/2024	JMS	Review correspondence from Attorney General regarding filed public information act complaint.	0.10	\$18.50
04/10/2024	YAL	Receive email from the Attorney General's Office regarding Open Records Complaints and update the file with attachments.	0.10	\$16.50
04/10/2024	ERS	Voicemail from G. Burris regarding request for records.	0.20	\$65.00
04/11/2024	JMS	Review correspondence from Attorney General regarding filed public information act complaint by D. Flunker; review correspondence from Attorney General regarding filed public information act complaint by P. Flunker; email to J. Walker; emails to L Cantrell.	0.90	\$166.50
04/11/2024	ERS	Review correspondence regarding Public Information Act requests.	0.30	\$97.50
04/12/2024	YAL	Receive and review email from J. Hicks regarding J. Gimenez public information requests, update the file, and research responsive documents.	0.60	\$99.00
04/12/2024	JMS	Continue work and attention regarding status of pending public information requests and responsive information; phone conference with J. Walker.	2.10	\$388.50
04/15/2024	JMS	Review correspondence regarding public information act requests from J. Neumann.	0.30	\$55.50
04/15/2024	ERS	Review draft request for clarification.	0.40	\$130.00
04/16/2024	JMS	Review correspondence regarding past public information act responses received from J. Neumann.	0.20	\$37.00
04/17/2024	JMS	Continue reviewing information received from J. Neumann regarding the public information act; draft correspondence to J. Gimenez regarding a previous public information act request; email to J. Gimenez; email to J. Walker.	1.90	\$351.50
04/18/2024	JMS	Work regarding April 11 public information request from J. Gimenez; draft correspondence to J. Gimenez in response to previous public information request; emails to J. Walker; email to J. Gimenez.	0.80	\$148.00
04/19/2024	JMS	Email to J. Walker; attention regarding public information request dated March 5; email to J. Neumann; draft correspondence and email to J. Gimenez; email to J. Walker; attention regarding information held by G. Burris.	1.10	\$203.50
04/19/2024	YAL	Telephone call to G. Burris regarding responsive documents; email to J. Walker regarding election materials from G. Burris.	0.20	\$33.00
04/21/2024	JMS	Attention regarding correspondence received from J. Neumann;	0.20	\$37.00

		email to F. Reilly.		
04/22/2024	JMS	Attention regarding correspondence received from J. Neumann; email to J. Neumann.	0.10	\$18.50
04/23/2024	JMS	Conduct research regarding the public information act; discuss regarding applicable election retention requirements; email to J. Walker; review correspondence regarding previous public information act requests received from J. Fuente.	2.10	\$388.50
04/24/2024	YAL	Email from C. Ruiz forwarding responsive documents provided for G. Jimenez September 11, 2023 records request and update the file.	3.30	\$544.50
04/24/2024	JMS	Attention regarding previously received public information requests; work regarding outstanding responsive information; review public information request received dated April 11; draft and send email to R. Schaefer.	1.30	\$240.50
04/25/2024	YAL	Meeting with J. Walker regarding election documents responsive to J. Gimenez March 5 records request, review documents and update the files; review files for D. Flunker December 20, 2023 records request.	1.90	\$313.50
04/25/2024	JMS	Attention regarding public information act request dated March 5.	0.20	\$37.00
04/26/2024	YAL	Continue to review files received regarding election documents responsive to J. Gimenez March 5 records request.	0.70	\$115.50

Time Keeper	Quantity	Rate	Total
Jennifer Schein	23.4	\$185.00	\$4,329.00
Erin Selvera	7.3	\$325.00	\$2,372.50
Yolanda Lara	8.9	\$165.00	\$1,468.50
		<b>Subtotal</b>	<b>\$8,170.00</b>

## 0107 - Windermere Oaks WSC - IRS Examination

Date	Attorney	Description	Quantity	Total
04/01/2024	ERS	Email from Y. Romero regarding account setup secure document account with the IRS.	0.20	\$65.00
04/01/2024	YAL	Emails with Y. Romero regarding IRS Portal setup and tests.	0.10	\$16.50
04/02/2024	YAL	Meeting with E. Selvera regarding IRS responsive documents; login to IRS portal and send test page to Y. Romero.	1.10	\$181.50

04/03/2024	YAL	Telephone call with Y. Romero regarding IRS portal test pages; sent test page to Y. Romero; receive and review General Ledgers, Profit and Loss report, and Balance sheets for FY2020 and FY2021; receive and review First Untied Bank accounts statements for FY2020, FY2021, FY2022, and FY2023 for accounts ending 0725 and 8546 and update the files.	2.20	\$363.00
04/03/2024	ERS	Work on access to IRS portal.	0.20	\$65.00
04/04/2024	YAL	Receive and review responsive documents from L. Cantrell, update the produced documents index, and update the file.	0.50	\$82.50
04/05/2024	ERS	Telephone call from J. Walker regarding IRS inquiry.	0.40	\$130.00
04/08/2024	YAL	Email to Y. Romero regarding upload of documents.	0.10	\$16.50
04/08/2024	ERS	Telephone call with J. Walker about meeting with IRS agent; coordinate with Y. Lara regarding document upload to portal; email to Y. Romero regarding site visit.	0.40	\$130.00
04/09/2024	YAL	Emails with Y. Romero and log into the IRS Portal to submit items discussed; update the bates documents with 2020 Tariff.	1.00	\$165.00
04/09/2024	ERS	Email from Y. Romero regarding schedule for site visit; telephone call to J. Walker regarding same; telephone call with Y. Lara regarding document access; follow up call from J. Walker regarding status of site visit; telephone call from Y. Romero regarding review of documents at TCLF offices on 4/11.	0.90	\$292.50
04/10/2024	ERS	Multiple emails to and from J. Walker regarding IRS audit; multiple emails from and to Y. Romero regarding information from R. Ffrench.	1.60	\$520.00
04/10/2024	YAL	Email to Y. Romero requesting audit files referenced in an email that were not attached.	0.10	\$16.50
04/11/2024	YAL	Receive and review files sent by Y. Romero and update the file; calendar deadline for next IRS responsive document production.	0.10	\$16.50
04/11/2024	ERS	Meet with Y. Romero regarding IRS inquiry.	2.90	\$942.50
04/15/2024	YAL	Meeting with E. Selvera regarding additional items requested by the IRS; research and compose emails to L. Cantrell and J. Walker for responsive items to additional IRS request.	1.50	\$247.50
04/15/2024	ERS	Meet with Y. Lara to coordinate document production for IRS Initial Document Request.	0.60	\$195.00
04/15/2024	JJC	Work regarding response to IRS document request and investigation.	0.30	\$127.50
04/18/2024	YAL	Telephone call with J. Walker regarding information to respond to the latest IRS request; email to T. Norden requesting responsive items to IRS request.	0.80	\$132.00
04/19/2024	YAL	Receive and review responsive items from L. Cantrell to IRS additional request and update the file.	0.40	\$66.00

04/23/2024	ERS	Review email from T. Norden regarding access to records for IRS request; confer with Y. Lara regarding contact with Mr. Burris for access and to prepare request for extension of time to file documents.	0.30	\$97.50
04/23/2024	YAL	Meeting with E. Selvera regarding IRS deadlines and responsive documents; email to G. Burris regarding release form for T. Norden; draft letter requesting extension to Mr. Romero.	0.90	\$148.50
04/25/2024	YAL	Email to T. Norden regarding G. Burris release form.	0.10	\$16.50
04/29/2024	ERS	Email to Y. Romero regarding additional items requested; telephone call with J. Walker regarding process; revise request to IRS for additional time.	0.50	\$162.50
04/29/2024	YAL	Meeting with E. Selvera regarding project status and deadlines; review responsive items provided by R. Ffrench; finalize letter requesting extension and upload to IRS portal.	1.20	\$198.00

Time Keeper	Quantity	Rate	Total
John Carlton	0.3	\$425.00	\$127.50
Erin Selvera	8.0	\$325.00	\$2,600.00
Yolanda Lara	10.1	\$165.00	\$1,666.50
		<b>Subtotal</b>	<b>\$4,394.00</b>

## 0102 - PUC Docket 55454 and Compliance Docket 56167

Date	Attorney	Description	Quantity	Total
04/01/2024	YAL	Continue to research and calendar compliance deadlines.	0.70	\$122.50
04/02/2024	YAL	Meeting with E. Selvera regarding compliance deadlines.	0.60	\$105.00
04/05/2024	ERS	Review draft request for extension of deadlines.	0.50	\$200.00
04/05/2024	YAL	Meeting with E. Selvera regarding compliance list items and revise list with notes regarding same; draft Motion for Extension of Deadlines.	0.90	\$157.50
04/08/2024	YAL	Draft Notice of Appearance; revise the Request for Extension; revise the deadline calculation spreadsheet for the Order issued March 7, 2024; review Order filed March 7, 2024 and note any changes needed for bylaws.	1.90	\$332.50
04/11/2024	ERS	Review and revise motion for extension of time to file compliance documents and notice of appearance.	1.10	\$440.00

04/12/2024	YAL	Finalize and file the Notice of Appearance and Motion for Extension, file same, and email to attorneys of record.	0.70	\$122.50
04/12/2024	ERS	Direction to Y. Lara regarding service of Notice of Appearance and Request for Extension of Time.	0.20	\$80.00
04/22/2024	JJC	Receive and review correspondence from PUC regarding procedural schedule.	0.10	\$52.50
04/29/2024	ERS	Evaluate actions needed for May meeting to meet compliance deadlines for the docket; email to J. Walker regarding status of compliance docket items and request for extension of time to file documents; telephone call with same.	0.40	\$160.00

Time Keeper	Quantity	Rate	Total
John Carlton	0.1	\$525.00	\$52.50
Erin Selvera	2.2	\$400.00	\$880.00
Yolanda Lara	4.8	\$175.00	\$840.00
		<b>Subtotal</b>	<b>\$1,772.50</b>

## 0103 - PUC Docket 55840 - CCN Amendment

Date	Attorney	Description	Quantity	Total
04/01/2024	YAL	Research, draft, and finalize the Notice of Appearance; file the Notice of Appearance and email same to attorneys of record.	0.70	\$122.50
04/08/2024	YAL	Receive and review Order No. 6 Granting Extension and calendar deadline.	0.10	\$17.50
04/15/2024	MLP	Review Requests for Information and attempt to locate responsive documents; prepare correspondence to J. Walker regarding same.	1.90	\$522.50
04/16/2024	ERS	Verify status of notice of appearance with PUC.	0.20	\$80.00
04/19/2024	YAL	Receive and review Order No. 7, calendar deadlines, and update the file.	0.10	\$17.50
04/24/2024	JJC	Receive and review correspondence from PUC regarding intervenors.	0.30	\$157.50
04/24/2024	MLP	Draft and file request for extension to respond to Staff's Requests for Information 1-1 – 1-8.	0.30	\$82.50
04/26/2024	YAL	Email to J. Walker sending First Requests for Information.	0.10	\$17.50
04/29/2024	ERS	Telephone call with J. Walker regarding status of case and next	0.10	\$40.00



steps regarding motion to withdraw prior request for additional rate case expenses.

Time Keeper	Quantity	Rate	Total
John Carlton	0.3	\$525.00	\$157.50
Michael Parsons	2.2	\$275.00	\$605.00
Erin Selvera	0.3	\$400.00	\$120.00
Yolanda Lara	1.0	\$175.00	\$175.00
		<b>Subtotal</b>	<b>\$1,057.50</b>

### 0104 - PUC Docket 56273 - Rate Case Expenses in Docket 50788

Date	Attorney	Description	Quantity	Total
04/16/2024	YAL	Draft Notice of Appearance; obtain pleadings filed to date and update the file.	0.20	\$35.00
04/17/2024	YAL	Finalize and file the Notice of Appearance, obtain file marked copy, and update the file.	0.20	\$35.00
04/22/2024	JJC	Receive and review correspondence from Commission regarding procedural schedule.	0.10	\$52.50
04/22/2024	YAL	Receive and review Order No. 1, update the file, and calendar deadlines.	0.20	\$35.00
04/23/2024	ERS	Review Order No. 1 Requiring Comments and Proposed Procedural Schedule and Addressing Other Procedural Matters.	0.60	\$240.00
04/23/2024	YAL	Meeting with E. Selvera regarding Order No. 1 and motions to draft.	0.50	\$87.50
04/24/2024	YAL	Research and draft the Motion to Withdraw; email to M. Lander regarding procedural schedule; research rate case procedural schedules.	1.40	\$245.00
04/25/2024	YAL	Receive and review proposed procedural schedule and update the file; email from J. De La Fuente with attachments and update the file with same.	0.50	\$87.50
04/29/2024	ERS	Confer with Y. Lara regarding deadline for proposed procedural schedule and comments on issues to be addressed; email to and from A. Kanalas with PUC regarding agreed schedule; telephone call with J. Walker regarding same.	0.40	\$160.00
04/29/2024	YAL	Meeting with E. Selvera regarding pleading to address issues.	0.30	\$52.50

04/30/2024	YAL	Meeting with E. Selvera and M. Parsons regarding proposed list of issues to be filed, research same, and draft proposed list of issues; finalize the motion to withdraw and file same with the Public Utility Commission, email courtesy copy to attorney's of record, receive file marked copy and update the file; research and obtain pleadings filed to date and update the files.	1.90	\$332.50
04/30/2024	ERS	Email to A. Kanalas regarding schedule; prepare draft of Motions for Rate Case Expense Docket.	1.70	\$680.00
04/30/2024	MLP	Draft Motion to Withdraw Windermere Oaks Water Supply Corporation's Motion to Reopen the Record and Admit Evidence Related to Rate Case Expenses, Dismiss Docket No. 56273, and Declare the Need for Comments Moot; review PUC Docket No. 50788 and PUC Docket No. 56273.	3.60	\$990.00

Time Keeper	Quantity	Rate	Total
John Carlton	0.1	\$525.00	\$52.50
Michael Parsons	3.6	\$275.00	\$990.00
Erin Selvera	2.7	\$400.00	\$1,080.00
Yolanda Lara	5.2	\$175.00	\$910.00
		<b>Subtotal</b>	<b>\$3,032.50</b>

## 0105 - PUC Docket 56727 - Refunds from Docket 50788

Date	Attorney	Description	Quantity	Total
04/16/2024	YAL	Draft Notice of Appearance; obtain pleadings filed to date and update the file.	0.20	\$35.00
04/17/2024	YAL	Finalize and file the Notice of Appearance, obtain file marked copy, and update the file.	0.10	\$17.50
04/17/2024	ERS	Review notice of appearance for filing.	0.10	\$40.00
04/22/2024	YAL	Receive and review Order No. 1, update the file, and calendar deadlines.	0.10	\$17.50

Time Keeper	Quantity	Rate	Total
Erin Selvera	0.1	\$400.00	\$40.00
Yolanda Lara	0.4	\$175.00	\$70.00

**Subtotal**            **\$110.00**

**Subtotal**            **\$20,771.50**

**Total**                **\$20,771.50**

## Statement of Account

Outstanding Balance	New Charges	Payments Received	<b>Total Amount Outstanding</b>
(            \$0.00	+    \$20,771.50	) - (            \$0.00	) = <b>\$20,771.50</b>

## Detailed Statement of Account

### Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
10424	05/03/2024	\$20,771.50	\$0.00	\$20,771.50
			<b>Outstanding Balance</b>	<b>\$20,771.50</b>
			<b>Total Amount Outstanding</b>	<b>\$20,771.50</b>

Please make all amounts payable to: The Carlton Law Firm, P.L.L.C., and please note our address:

**The Carlton Law Firm, P.L.L.C.**  
**4301 Westbank Drive, Suite B-130**  
**Austin, Texas 78746**

**Payment is due upon receipt.** Please include invoice numbers as an additional reference so we may accurately identify and apply your payment. Thank you!