



4301 Westbank Drive, Suite B-130
 Austin, Texas 78746
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INVOICE

Invoice # 10289
 Date: 04/03/2024

Windermere Oaks Water Supply Corporation
 424 Coventry Rd.
 Spicewood, Texas 78669

0100 - Windermere Oaks WSC - General

Date	Attorney	Description	Quantity	Total
02/27/2024	JJC	Teleconference with J. Miller regarding engagement; receive and review correspondence from J. Miller regarding same.	0.30	\$127.50
02/28/2024	YAL	Receive contract information for the Board of Directors and update the files; create board succession list; research client website.	0.60	\$99.00
02/28/2024	ERS	Discussion with Yolanda regarding list of items needed from Windemere Oaks WSC and file transfer from Lloyd Gosselink.	0.20	\$65.00
03/01/2024	YAL	Research District website.	0.20	\$33.00
03/18/2024	YAL	Review the District website for items to complete file.	1.20	\$198.00
03/18/2024	JJC	Receive and review correspondence from J. Walker regarding pending issues; draft response.	0.20	\$85.00
03/19/2024	YAL	Meeting with E. Selvera regarding client files and prepare binder for March 19 Board meeting; obtain By Laws and amendments and Articles of Incorporation and update the file.	1.50	\$247.50
03/19/2024	ERS	Review agenda; email J. Walker and R. Ffrench regarding attendance at board meeting; telephone call with J. Walker; prepare for for board meeting.	2.30	\$747.50
03/19/2024	JJC	Office conference regarding pending issues and board meeting; receive message from J. Hicks; draft correspondence to R. Ffrench; receive and review reply.	1.30	\$552.50
03/19/2024	ERS	Travel to and attend Board meeting.	2.80	\$910.00
03/20/2024	JJC	Work regarding board meeting follow up and pending project; conference with L. Kalisek regarding Lloyd Gosselink file transition; teleconference with J. Hicks regarding representation.	1.60	\$680.00
03/22/2024	YAL	Update the file with L. Cantrell and O. Juarez contact information.	0.10	\$16.50

03/26/2024	YAL	Review file for deadlines.	0.10	\$16.50
03/27/2024	ERS	Telephone call with J. Walker regarding potential social media posting by member.	0.10	\$32.50

Time Keeper	Quantity	Rate	Total
John Carlton	3.4	\$425.00	\$1,445.00
Erin Selvera	5.4	\$325.00	\$1,755.00
Yolanda Lara	3.7	\$165.00	\$610.50
		Subtotal	\$3,810.50

0101 - Windermere Oaks WSC - Special Projects

Date	Attorney	Description	Quantity	Total
03/18/2024	JJC	Draft correspondence to J. Walker regarding real estate transaction.	0.10	\$42.50
03/20/2024	YAL	Receive 2024 elections procedures and update the file.	0.20	\$33.00

Time Keeper	Quantity	Rate	Total
John Carlton	0.1	\$425.00	\$42.50
Yolanda Lara	0.2	\$165.00	\$33.00
		Subtotal	\$75.50

0106 - Windermere Oaks WSC - PIA Requests

Date	Attorney	Description	Quantity	Total
03/20/2024	ERS	Email from J. Hicks regarding Public Information Act Requests.	0.20	\$65.00
03/20/2024	JMS	Attention regarding pending public information act requests received.	0.40	\$74.00
03/21/2024	JMS	Continue review of and work regarding public information requests received; phone call with J. Hicks.	2.20	\$407.00

03/25/2024	JMS	Continue work regarding public information act requests received by Windermere Oaks; email to R. Ffrench.	0.90	\$166.50
03/27/2024	JMS	Attention regarding status of public information act request received; email to R. Ffrench.	0.20	\$37.00
03/28/2024	JMS	Phone call with J. Walker regarding public information requests and status of WSC board; further attention and discussion regarding same.	0.50	\$92.50
03/31/2024	JMS	Review correspondence regarding status of public information act requests received from J. Walker; brief review of responsive information; email regarding same to J. Walker; review law on the public information act.	0.50	\$92.50

Time Keeper	Quantity	Rate	Total
Jennifer Schein	4.7	\$185.00	\$869.50
Erin Selvera	0.2	\$325.00	\$65.00
		Subtotal	\$934.50

0107 - Windermere Oaks WSC - IRS Examination

Date	Attorney	Description	Quantity	Total
03/18/2024	YAL	Receive and review IRS form 4564 and update the file.	0.40	\$66.00
03/19/2024	YAL	Additional review of the IRS Notice and requested documents; receive and responsive IRS documents and update the file.	1.50	\$247.50
03/19/2024	ERS	Evaluate IRS document request and potentially responsive information from R. Ffrench.	0.50	\$162.50
03/20/2024	ERS	Coordinate document review and production to IRS; review and prepare forms for Power of Attorney; telephone call to Y. Romero and V. Williams regarding submission of documents and associated deadlines.	2.70	\$877.50
03/20/2024	YAL	Meeting with E. Selvera regarding responsive documents to IRS request and continue to compile and catalogue same.	3.90	\$643.50
03/21/2024	YAL	Create document index of responsive items to IRS request; review IRS Forms 15314, Form 2848, and Form 8821.	3.50	\$577.50
03/21/2024	ERS	Work on IRS Audit documents; telephone call with Y. Romero regarding Power of Attorney, secure file transfer access, and most urgently needed information.	0.90	\$292.50
03/21/2024	ESE	Confer regarding Internal Revenue Service forms 8821 and 15314;	0.20	\$33.00

		email Y. Romero executed forms.		
03/22/2024	YAL	Emails from Y. Romero regarding IRS form revisions and make same; receive and review general ledger, profit and loss, and balance sheets and save to the file.	0.90	\$148.50
03/22/2024	ERS	Review IRS document request; email to Y. Romero regarding forms necessary for access to secure filing site; telephone call with Y. Romero regarding same.	0.70	\$227.50
03/25/2024	YAL	Receive signed IRS Form 15314 and 8821, update the file, and email same to Y. Romero.	0.20	\$33.00

Time Keeper	Quantity	Rate	Total
Erin Selvera	4.8	\$325.00	\$1,560.00
Elle Eades	0.2	\$165.00	\$33.00
Yolanda Lara	10.4	\$165.00	\$1,716.00
		Subtotal	\$3,309.00

0102 - PUC Docket 55454 and Compliance Docket 56167

Date	Attorney	Description	Quantity	Total
03/18/2024	YAL	Receive information regarding PUC Docket 55454 and obtain pleadings to date.	1.00	\$175.00
03/18/2024	JJC	Review PUC interchange filings and final order; work regarding compliance issues; draft correspondence to J. Walker regarding same.	0.40	\$210.00
03/19/2024	YAL	Meeting with E. Selvera regarding pleadings and deadlines; review Order 7 and create spreadsheet to calculate and track deadlines and requirements;	0.40	\$70.00
03/19/2024	ERS	Assess corrective measures listed in Compliance Order.	0.70	\$280.00
03/27/2024	JJC	Work regarding status.	0.10	\$52.50
03/27/2024	ERS	Review final order regarding investigation; analyze next steps and potential deadlines; email to J. Walker and R. French regarding same.	0.80	\$320.00

Time Keeper	Quantity	Rate	Total
John Carlton	0.5	\$525.00	\$262.50

Erin Selvera	1.5	\$400.00	\$600.00
Yolanda Lara	1.4	\$175.00	\$245.00
		Subtotal	\$1,107.50

0103 - PUC Docket 55840 - CCN Amendment

Date	Attorney	Description	Quantity	Total
03/18/2024	YAL	Receive information regarding filings and obtain pleadings to date.	0.40	\$70.00
03/18/2024	JJC	Review PUC interchange filings; work regarding discovery response issues; draft correspondence to J. Walker regarding same.	0.30	\$157.50
03/19/2024	YAL	Continue to obtain pleadings from PUC interchange; draft response to Staff's Request for Information 1-1 through 1-8.	1.00	\$175.00
03/19/2024	ERS	Begin evaluation of pleadings.	0.80	\$320.00
03/20/2024	ERS	Email to D. Skawin regarding requests for information.	0.20	\$80.00
03/22/2024	ERS	Email to D. Skawin regarding need for request for extension of time to gather data for Staff's Requests for Information.	0.30	\$120.00
03/25/2024	ERS	Review draft request for extension of time to file responses to Staff Request for Information.	0.10	\$40.00
03/25/2024	MLP	Review docket file; research filing deadlines; draft and file Request for an Extension to File Response to Staff's Request for Information.	2.80	\$770.00
03/26/2024	ERS	Review status of CCN Amendment application and pending requests for information from PUC staff; confer with M. Parsons regarding documents to review and request from R. Ffrench.	0.30	\$120.00
03/26/2024	MLP	Review Windermere Oaks Water Supply Corporation documents on website for response to PUC Staff's Request for Information; meeting with E. Selvera to discuss Request for Information.	3.10	\$852.50
03/27/2024	ERS	Email to J. Walker and R. Ffrench regarding status.	0.20	\$80.00
03/28/2024	MLP	Review Motion to Intervene and continue reviewing information in PUC Docket No. 55840.	1.40	\$385.00

Time Keeper	Quantity	Rate	Total
John Carlton	0.3	\$525.00	\$157.50
Michael Parsons	7.3	\$275.00	\$2,007.50

Erin Selvera	1.9	\$400.00	\$760.00
Yolanda Lara	1.4	\$175.00	\$245.00
		Subtotal	\$3,170.00

0104 - PUC Docket 56273 - Rate Case Expenses in Docket 50788

Date	Attorney	Description	Quantity	Total
03/20/2024	ERS	Review proposed PUC order regarding rate appeal and additional rate case expenses to be addressed in Docket No. 56273.	0.70	\$280.00
03/27/2024	JJC	Work regarding status.	0.10	\$52.50
03/27/2024	ERS	Review order from Commission; analyze next steps and potential deadlines, email to J. Walker and R. French regarding status of case, requesting clarification on representation, and copies of communications.	1.50	\$600.00

Time Keeper	Quantity	Rate	Total
John Carlton	0.1	\$525.00	\$52.50
Erin Selvera	2.2	\$400.00	\$880.00
		Subtotal	\$932.50

0105 - PUC Docket 56727 - Refunds from Docket 50788

Date	Attorney	Description	Quantity	Total
03/22/2024	YAL	Research PUC meeting for approval of draft Final Order and update the file.	0.20	\$35.00
03/27/2024	JJC	Work regarding status.	0.10	\$52.50

Time Keeper	Quantity	Rate	Total
John Carlton	0.1	\$525.00	\$52.50

Yolanda Lara	0.2	\$175.00	\$35.00
		Subtotal	\$87.50
		Subtotal	\$13,427.00
		Total	\$13,427.00

Statement of Account

Outstanding Balance	New Charges	Payments Received	Total Amount Outstanding
(\$0.00	+ \$13,427.00)- (\$0.00	= \$13,427.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
10289	04/03/2024	\$13,427.00	\$0.00	\$13,427.00
			Outstanding Balance	\$13,427.00
			Total Amount Outstanding	\$13,427.00

Please make all amounts payable to: The Carlton Law Firm, P.L.L.C., and please note our address:

The Carlton Law Firm, P.L.L.C.
4301 Westbank Drive, Suite B-130
Austin, Texas 78746

Payment is due upon receipt. Please include invoice numbers as an additional reference so we may accurately identify and apply your payment. Thank you!